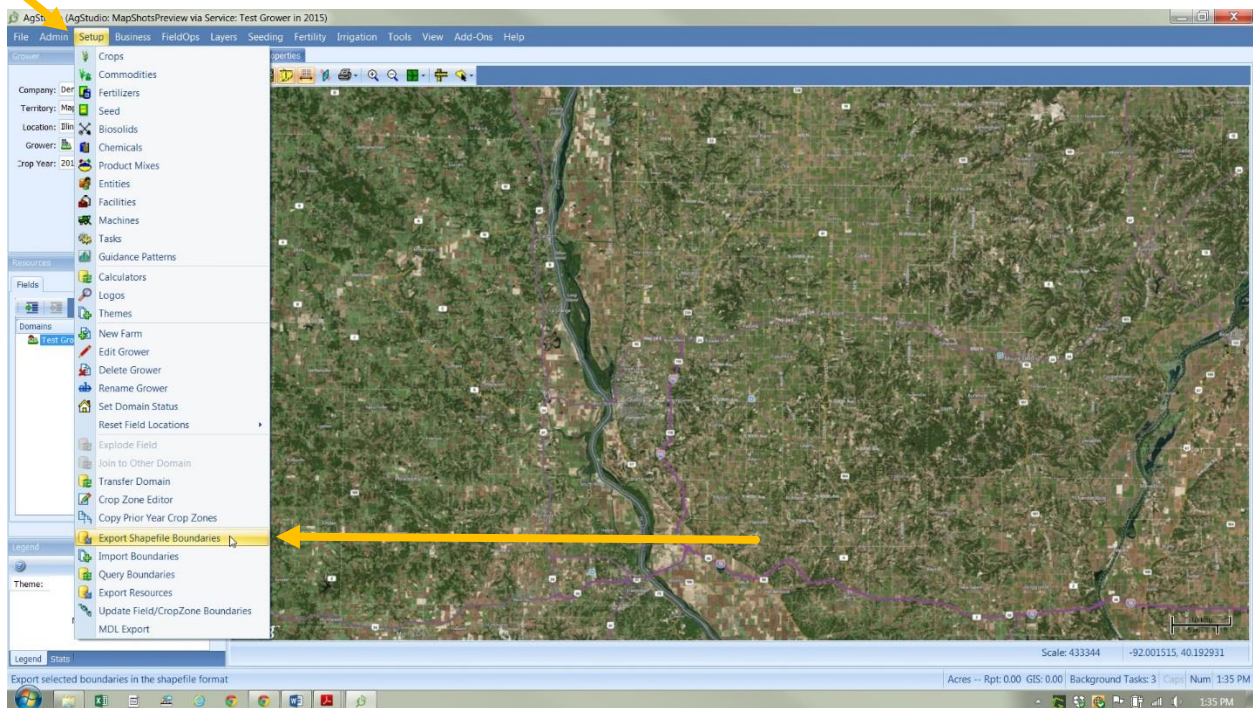**USER MANUAL: Exporting Field Boundaries Mapshots AgStudio**

Right-click anywhere on the desktop. Choose "New" and "Folder" from the drop-down menu. Rename it to reflect the *exact* "Client/Grower" name; as in what will be used for the Grower-Farm-Field hierarchy in MyAgCentral moving forward.

Exporting Maps

Open Mapshots

To start exporting maps from Mapshots click on the "Setup" menu, then "Export Shapefile Boundaries.

Make sure "MultiBoundaryFiles" is highlighted in the drop-down menu, the "Export field boundaries" box is checked, and the "Export crop zone boundaries" is unchecked, as seen below. You will be given the option to choose an "Output Folder". Choose the previously created Client/Grower folder on the desktop. Left click "Export".

NOTE: If exporting for multiple Clients/Growers, field boundary files should be grouped into folders named for their Clients/Growers.

Finally zip the Client/Grower desktop folder.

Close the Mapshots AgStudio software.

Send the .zip file to MyAgCentral as an e-mail attachment.