

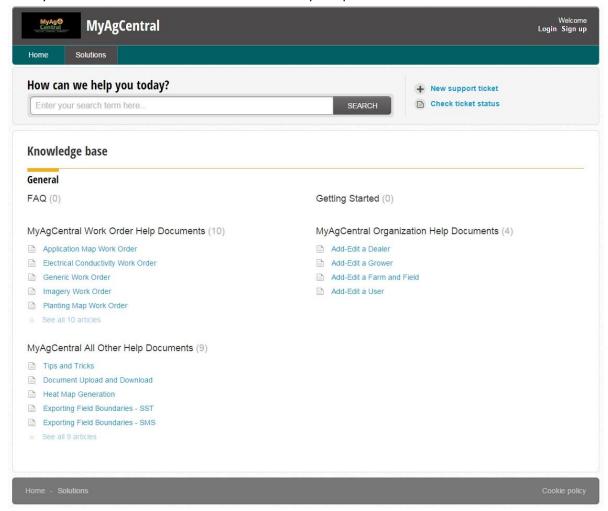
MyAgCentral Customer Support

This is a quick tutorial on how to submit a customer support ticket in Freshdesk from MyAgCentral.

First log into MyAgCentral. On the bottom right side of the dashboard you will see a box labeled "Links". One of the links is "MyAgCentral Help" left click on that link.

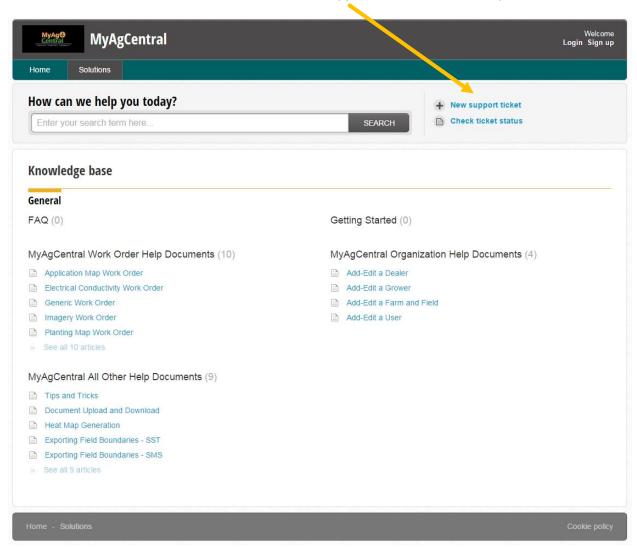


After you click on the link a new browser tab will open up to this screen in Freshdesk.



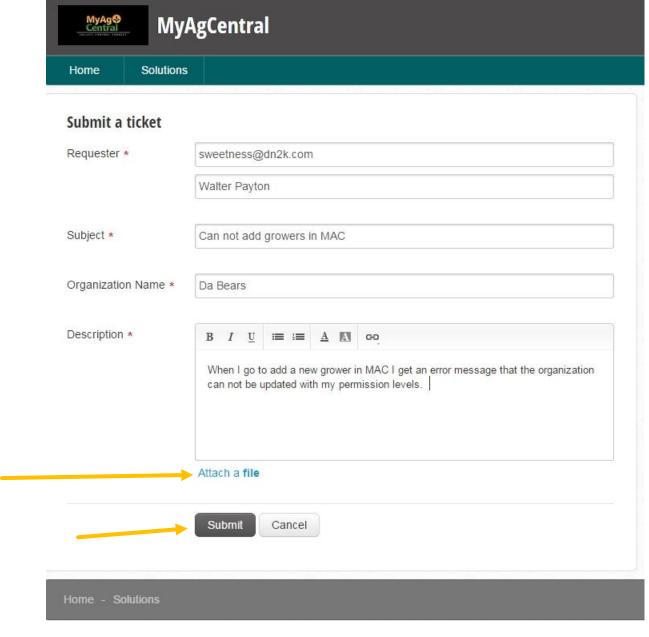


To create a ticket in Freshdesk left click on the "New Support Ticket" link on the top of the screen.





This is the window you will see after left clicking on "New Support Ticket". All of the fields require input before the ticket can be submitted. Fill in your email address and name, the subject, the name of the organization you belong to in MyAgCentral, and then provide a detailed description of the problem you are having.



If you have taken a screen shot or have other files that you think are relevant to helping us solve your issue please attach them to the ticket by left clicking on the "Attach a file" text at the bottom of the ticket, find that file on your machine, then double click on it to add it to the ticket. Once all of the fields are filled in and any relevant files attached to the ticket left click the submit button at the bottom to send the support request to the DN2K and MyAgCentral support team.